



# Southern Lehigh School District

## Board of School Directors Meeting

April 10, 2007

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:36 p.m. on the above date (April 10, 2007) in the Southern Lehigh High School, Center Valley, PA.

**PRESENT:** Auteri, Bromwell, Corso, Quigley, Rennie, Schubert, Stelts  
**ABSENT:** Miracle, Eddinger  
**OTHERS:** Snell, Guerriere, Bartholomew, Churm, Metrick, Keister, Altieri, Bergey, Siegfried, Turner, Farris, Lee, and approximately 3 other members of the community.

### **OPENING PROCEDURES**

Ms. Bromwell led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to the meeting to discuss legal and personnel issues.

### **APPROVAL OF MINUTES**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Rennie to approve the minutes of the March 26, 2007 meeting as copied and distributed to all Board members.

Minutes of  
3/26/07

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Miracle, Eddinger**

### **VISITORS**

Arland Schantz asked the Board about the Act 1 referendum exceptions that were filed with PA Department of Education by the School District. Mr. Snell explained that the School District had filed for three exceptions totaling approximately \$1.1 million. The three exceptions were for School Construction (Grandfathered Debt), Special Education Expenditures, and Retirement Contributions. Mr. Snell explained that the PA Department of Education had approved exceptions that would allow the School District to balance the 2007-2008 budget. The approved exceptions would allow the School District to raise the mills on real estate tax by 0.51 above the index, if needed, when the final 2007-2008 budget is adopted. There was Board discussion on the amount of millage increase that would be necessary to adopt the final budget. Final adoption of the 2007-2008 budget is anticipated to occur at the May 21, 2007 Board meeting.

### **CONSENT AGENDA**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Rennie to approve the **CONSENT AGENDA** items as follows:

Approve the bills list dated April 10, 2007 showing paid bills in the amount of \$6,714.25 and bills to be paid in the amount of \$136,763.59 for a total of \$143,477.84 for the General Fund, and bills to be paid in the amount of \$2,587.20 for the Capital Reserve Sinking Fund;

Approval of  
Bills

Approve the Investment of Funds (General and Construction) as attached;

Approve  
Investment of  
Funds for the  
General &  
Construction  
Accounts

Accept the retirement of the following staff –

Linda Weaver, 1<sup>st</sup> Grade Teacher, Liberty Bell Elementary, effective June 21, 2007. Mrs. Weaver has been an employee of Southern Lehigh School District for 20 years;

Accept  
retirement-  
Weaver

Accept the resignation of the following staff -

Accept  
resignation-  
Ambrogio, Buck,  
Dtt

Megan Ambrogi, Special Education Teacher, effective end of the 2006-2007 school year.

Michele Buck, 3<sup>rd</sup> Grade Teacher, Lower Milford Elementary, effective end of the 2006-2007 school year.

Nicole Ott, Classroom Reduction Teacher, Lower Milford Elementary, effective end of the 2006-2007 school year;

Approve unpaid personal leave for Kelly Howsare, Language Arts Teacher, High School, beginning August 28, 2007 through the end of the 2007-2008 school year. Mrs. Howsare will return to the District for the 2008-2009 school year;

Approve a second Childrearing Leave for the 2007-2008 school year of the following staff-

Keri Haas, Psychologist

Lisa McGinty, Elementary;

Approve FMLA leave for the following staff -

Laura Gonzalez, Spanish Teacher, Middle School, from March 29, 2007 through May 9, 2007. Mrs. Gonzalez will return to work on May 10, 2007;

Approve unpaid leave of absence for the following staff -

Janice Alhadaff, Instructional Assistant, Lower Milford Elementary School, on Monday, April 2 through Wednesday, April 4, 2007.

Judith Lynch, Instructional Assistant, Lower Milford Elementary School, on Monday, April 2, 2007.

Elizabeth Tate, Instructional Assistant (Computer Lab), Lower Milford Elementary School, on Tuesday, April 10, 2007;

Approve FMLA leave for the following staff -

Heidi Kelly, Custodian, from May 30, 2007 to a date not to exceed August 22, 2007;

Accept the resignation of the following staff -

Jason Boden, Substitute Custodian, effective March 30, 2007.

Stephanie Clymer, Cafeteria/Playground Monitor, Hopewell Elementary, effective March 23, 2007;

Approve Karen Fairclough as a mentor for Juliet McCleery, effective January 16, 2007. (Ms. Fairclough was the mentor for Ryan Miller, who resigned January 12, 2007).

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Miracle, Eddinger**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mrs. Siegfried, Mrs. Turner and Mrs. Farris reported on student and staff activities at the High School, Middle School and the elementary schools respectively.

All three reported that a new PSSA science assessment would be taken by 4<sup>th</sup>, 8<sup>th</sup> and 11<sup>th</sup> grades beginning this month.

**MOVED BY** Corso and **2<sup>ND</sup> BY** Stelts to approve the following student trip –

Southern Lehigh Future Business Leaders of America and Business, Computers and Information Technology Department students to attend Business and Marketing Day at Six Flags Great Adventure in Jackson, New Jersey on May 3, 2007.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Miracle, Eddinger**

**MOVED BY** Rennie and **2<sup>ND</sup> BY** Corso to approve the following student trip –

Approve student trip for SL Future Business Leaders to attend conference in

Southern Lehigh Future Business Leaders students to attend the State Leadership Conference and Competition in Hershey, PA, from April 29, 2007 to May 2, 2007.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Miracle, Eddinger**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Stelts to approve new Elementary, Middle School and High School Social Studies textbooks. Textbooks will be on display in the Administration Building for two weeks. Final adoption will be at the April 23, 2007 Board meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Miracle, Eddinger**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Stelts to approve Act 80 Days on November 12-16, 2007 and April 14-18, 2008 for elementary school conferences, November 13-16, 2007 for middle school conferences, November 15, 2007 for high school conferences; early dismissal on January 25, 2008, April 30, 2008 and a full day on February 14, 2008 for teacher in-service; and a half-day early dismissal for students on the last day of school.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Miracle, Eddinger**

**MOVED BY** Rennie and **2<sup>ND</sup> BY** Stelts to approve the request from the parent of students #167860 and #147430, currently attending Lower Milford Elementary School and #979250, currently attending Southern Lehigh High School to complete the 2006-2007 school year. This request and recommendation follows District Policy #202.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Miracle, Eddinger**

**BUSINESS AND FINANCE**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Stelts to approve the letter of agreement between Lehigh Career & Technical Institute (LCTI) and Southern Lehigh School District regarding coordination of the National School Lunch Program.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Miracle, Eddinger**

**MOVED BY** Rennie and **2<sup>ND</sup> BY** Auteri to exonerate the County of Lehigh Tax Claim Bureau from collection of the following delinquent taxes from Kenneth and Monica DeLeon, 5002 Route 309, Lot 495 PIN#641477632291 24 District 22: (VI, D)

2005-2006: School Real Estate Tax of \$407.29  
 2006-2007: School Real Estate Tax of \$422.72

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Miracle, Eddinger**

**SUPPORT SERVICES**

The Administration has approved payment application #15 to Chevron Energy Solutions Company and release of \$52,150.00 from Citi Capital North America, Inc.

**PERSONNEL**

**REPORTS**

Policy Committee

Mrs. Rennie reported that the committee is converting current policy numbers to the PSBA format to end up with one set of policy numbers.

Legislative Committee

Mrs. Corso announced that there would be a PSBA Spring Legislative Meeting of school directors in Lehigh County on April 27, 2007 at Parkland School District Troxell Building.

Approve execution of an Off-Site Traffic Improvements & Deferrals Agreement between the SD and UST in connection with the Intermediate School Construction Project

Approve execution of Water Agreement between the SD and UST in connection with the Intermediate School Construction Project

Approve execution of a standard Improvements Agreement between the SD and UST in connection with municipal site improvements relating to the Intermediate School Construction Project

Approve execution of a standard Stormwater Best Management Practices operations and Maintenance Agreement between the SD and UST in connection with the construction of storm water management facilities relating to the Intermediate School Construction Project

Facilities Report

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Rennie to approve the execution by the President and attestation by the Board Secretary of an Off-Site Traffic Improvements and Deferrals Agreement between the School District and Upper Saucon Township in connection with the Intermediate School Construction Project. The Agreement calls for a sharing of costs by the School District and the Township of up to \$1,000,000 each for improvements to intersections at Route 309/Lanark Road, Lanark Road/Camp Meeting Road jug handle, and Camp Meeting Road/Preston Lane.

**VOICE VOTE:** “YES” – All but Quigley  
 “NO” – Quigley – Motion Carried  
**ABSENT:** Miracle, Eddinger

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Rennie to approve the execution by the President and attestation by the Board Secretary of Water Agreement between the School District and Upper Saucon Township in connection with the Intermediate School Construction Project. The Agreement calls for a contribution of \$7,800 by the School District for the expansion of the Township’s municipal water supply and the payment of tapping fees in the amount of \$15,600, a connection fee of \$750, and payment for the cost of a water meter by the School District.

**VOICE VOTE:** “YES” – All but Quigley  
 “NO” – Quigley – Motion Carried  
**ABSENT:** Miracle, Eddinger

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Auteri to approve the execution by the President and attestation by the Board Secretary of a standard Improvements Agreement between the School District and Upper Saucon Township in connection with municipal site improvements relating to the Intermediate School Construction Project. The Agreement calls for the issuance of a standby Letter of Credit in the approximate amount of \$1,900,000 on behalf of the School District as security for the performance of the Improvements Agreement by the School District and the deposit of \$50,000 in escrow with the Township for engineering, legal, and other costs relating to inspection and approval of the improvements as constructed.

**VOICE VOTE:** “YES” – All but Quigley  
 “NO” – Quigley – Motion Carried  
**ABSENT:** Miracle, Eddinger

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Rennie to approve the execution by the President and attestation by the Board Secretary of a standard Stormwater Best Management Practices operations and Maintenance Agreement between the School District and Upper Saucon Township in connection with the construction of storm water management facilities relating to the Intermediate School Construction Project. The Agreement requires the School District to comply with best management practices as outlined in Township Ordinance 108.A in connection with the on-going future operation and maintenance of the storm water management facilities *in lieu* of furnishing financial security to the Township for such on-going operation and maintenance.

**VOICE VOTE:** “YES” - Unanimous - Motion Carried  
**ABSENT:** Miracle, Eddinger

**OLD BUSINESS****NEW BUSINESS****OTHER BUSINESS**

Mr. Quigley led Board discussion about conducting Board business in open session after the executive session that occurs near the end of Board meetings. It was the Board consensus to have the Board President make an announcement to the audience that the Board would be going into executive session, and then reconvene open session, whereby Board business may be conducted. It was also suggested that “if needed” be added to the wording of the agenda after “Executive Session”, and that “Reconvene Open Session” be inserted into the agenda between “Executive Session (if needed)” and “Adjournment”.

**COMMUNICATIONS**

**VISITORS' COMMENTS**

**ADJOURNMENT**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Corso to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Miracle, Eddinger**

The meeting was adjourned at 8:08 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary